



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, October 4, 2023

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Gill announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following items were discussed:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2023050607

Closed Session ended at 5:53 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Gill called the meeting to order at 6:00 p.m.

Board Members present: Board President Lauren Gill, Board Vice President Cindy Goldberg, Board Clerk Lisa Powell, Board Trustees Karen Sylvester and Bill Gorback, and Student Board Trustee Naima Kahl.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Shauna Ashmore, Assistant Superintendent, Human Resources; Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Gill announced that the following item was discussed in Closed Session:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2023050607

Trustee Gorback made the motion to approve the Settlement Agreement for Case OAH 2023050607, seconded by Trustee Powell. **Motion carried: 5-0.**

D. Approval of the Agenda

Trustee Gorback made the motion to approve the agenda as submitted, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

E. Reports from Student Reporters

Century Academy: Abigail Vcy
Conejo Valley High School: Mariah Hill
Newbury Park High School: Evan Sussman
Thousand Oaks High School: Ashley Deach
Westlake High School: Kaitlin Knight

Students reported on their respective school site events and activities, including Back to School barbecues, in-person Back to School Nights, wellness activities and workshops, National Merit Scholarship Program Semifinalist recognitions, parent/student/teacher conferences, Hispanic Heritage Month and Week of the School Administrator activities, blood drives; National Bullying Prevention Month and Unity Day, student recognitions, college and career activities, field trips, pep rallies, Homecoming week events, visual/performing arts performances, sports events and accomplishments, annual club rush events, Halloween planning and festivities, NPHS Prowler attendance at the Republican Presidential Candidate Debate, Senior Sunrise events, community service projects, ASB/ASG activities, and the WHS WASC visit.

F. Comments – Public

President Gill announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak.

G. Comments - Board of Education

Board members provided comments.

H. Comments – Superintendent

Dr. McLaughlin provided comments.

3. ACTION ITEMS – GENERAL

A. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 6158 – Independent Study

Trustee Goldberg made the motion to approve amended Version 2 of Board Policy and Administrative Regulation 6158 – Independent Study, seconded by Trustee Gorback. President Gill announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak. Dr. McLaughlin and Mr. Loo responded to questions from Board members regarding how Independent Study Physical Education (IS PE) affects student schedules, schedule placement of IS PE periods, roadblocks to student inclusion, criteria for IS PE eligibility, and implementation of the inclusion of Grade 6 students. **Motion carried: 4-0, with Trustee Powell voting “no” and a preferential “yes” vote from Trustee Kahl.**

4. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Sylvester. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Board of Education - Approval of Amendments to Board Bylaw 9320 - Meetings and Notices**
- C. Board of Education - Approval of Amendments to Board Bylaw 9322 - Agenda/Meeting Materials**
- D. Human Resources - Personnel Assignment Orders**
- E. Human Resources - Approval of Agreement Between the Conejo Valley Unified School District and United States University**
- F. Human Resources - Approval of Amendment to Agreement Between the Conejo Valley Unified School District and California State University Northridge**
- G. Instructional Services - Approval of Contracts Under \$5,000**
- H. Instructional Services - Overnight Trip Request - WHS Girls' Basketball**
- I. Instructional Services - Approval of Renewal Contract - Zoom Video Communications**
- J. Instructional Services - Approval of Contract Amendment for Craig Newton**
- K. Instructional Services - Approval of 2023/2024 School Plans for Student Achievement (SPSA)**
- L. Student Services - Approval of Revised Multilingual Learner Master Plan**
- M. Student Services - Approval of New Contract with Educational Policy Improvement Center, dba Inflexion**
- N. Student Services - Approval of New SELPA Master Contract with ATX Learning**
- O. Student Services - Approval of New Contract with Omega Labs Inc. dba Boom Learning**
- P. Student Services - Approval of Contracts for Non-Public School Placements**
- Q. Student Services - Approval of Contracts for Residential Treatment Center Placements**
- R. Business Services - MEASURE I - Change Order 3: Pavilion – Westlake Elementary School – Ardalan Construction Co., Inc.**
- S. Business Services - MEASURE I - Change Order 1: Play Equipment Installation and Site Work – Westlake Hills Elementary School – Jaynes Brothers Construction**
- T. Business Services - MEASURE I - Change Order 1: Modernization – Exterior Lighting – Westlake Elementary School – Scott and Sons Electric**
- U. Business Services - MEASURE I - Notices of Completion**
- V. Business Services - Disposal of Surplus and Obsolete Equipment**
- W. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- X. Business Services - Approval of the 2022-23 TOPASS Annual Compliance Report and 2023-24 TOPASS Expenditure Plan**

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services – Presentation: Elementary Physical Education and Music

Mr. Loo, Teacher on Special Assignment Brian Peter, Music teacher Karine Szakos, and Physical Education teachers Brett Lane and Kim Hargrave presented information on the Elementary Physical Education and Music Program, which included the goals, teachers, curriculum, standards, funding sources, equity access and inclusion, and scheduling considerations for both programs. Mr. Loo responded to questions from Board members regarding whether recorders are purchased for each student or cleaned each year after use, collaboration with other elementary school band, strings, and choir programs, and collaboration between the physical education and music teachers and their classroom teacher counterparts.

B. LCAP/Budget Committee Discussion

Dr. McLaughlin provided background on the LCAP/Budget Committee, past Board discussions, and committee responsibilities. The Board participated in extensive discussion regarding the charge of the LCAP/Budget Committee, who should be responsible for determining and/or approving the charge, what work this committee will focus on that is different from other district advisory councils/committees and from that of the Board, whether this committee's work will focus primarily on the budget or the new LCAP template, or a combination of both, when this committee should start focusing on their charge, the importance of maintaining the structure of this committee as a Superintendent's committee rather than a Board committee, and whether the Board prefers that this committee provide a report at the end of the school year on progress or recommendations. The Board reached consensus that the focus of the LCAP/Budget Committee should be to work alongside the district to build the new LCAP template and focus on the next three-year cycle with the expectation that this committee will report back to the Board at the end of the school year on progress or recommendations and will serve as an advisory body to actively disseminate information out to and solicit feedback from their stakeholders.

C. Instructional Services – Approval of Amendments to Administrative Regulation 5116.1 – Intradistrict Open Enrollment

Mr. Loo provided background on the amendments related to the School Choice window, changes to class size reflecting the district's contractual agreement, clarification on language specifically for families of school choice who choose to return back to their neighborhood school, and clarification that families who receive and accept their first choice school will be removed from the wait list for their second choice school. Mr. Loo responded to a Board member's question regarding the reference within the Administrative Regulation (AR) to AR 6181.1 and whether that reference is applicable.

D. Instructional Services – Approval of Amendments to Board Policy 6170.1 – Transitional Kindergarten

Mr. Loo provided background on the amendments related to how CVUSD will enroll students with birthdates turning five years old in July and August who will be eligible to enroll in either Transitional Kindergarten or Kindergarten beginning with the 2024-2025 school year, and other

updates to align with CSBA Gamut language. Mr. Loo responded to a Board member’s question regarding whether amendments are being made specifically to the Board Policy and not the Administrative Regulation.

E. Student Services – Approval of Amendments to Board Policy and Administrative Regulation 6174 – Education for English Language Learners

Dr. Egans provided background on the Gamut updates, including the removal of outdated language and inclusion of updated language in the Board Policy reflecting new law SB 941 regarding course offerings for students impacted by teacher shortages, and the removal of outdated language and inclusion of updated reclassification and monitoring criteria for English Learners in the Administrative Regulation. There was no Board discussion on this agenda item.

F. Business Services – Approval of New Administrative Regulation 3515.1 – Use of Surveillance Cameras

Dr. Hayek provided background on the creation of this new Administrative Regulation (AR) regarding the use of surveillance cameras on campuses and in district offices and confirmed that this AR consists only of CVUSD-created language. There was no Board discussion on this agenda item.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members did not add any topics for discussion at future Board meetings.

B. Adjournment

President Gill adjourned the Open Session at 9:02 p.m. The next regularly scheduled Board meeting will be Wednesday, October 18, 2023, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

October 18, 2023

Date



Board Clerk

October 18, 2023

Date



Superintendent

Please note that all regular CVUSD Board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this Board Meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos – Watch Meetings Live* at the following link:

<https://www.conejousd.org/domain/122>